

HIGHLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES' MEETING MINUTES  
July 27, 2022

Trustees Present: Thomas Smith, Jason Taylor, Vernie Coy, Kenneth Huss, Russell Karn (via conference phone). Carl Tharman arrived at 7:30 p.m.

Call to Order: Chairperson Thomas Smith called the meeting to order at 6:35 p.m. in the Conference Room of the David Reist Administration Building on the Highland Campus.

Approval of the Agenda: Chairperson Smith requested that Item VII.D, Bid for Atchison Foundation for New Home, and Item VII.E, Lumber and Supplies Bid for Atchison Home, be removed from the agenda. It was moved by Mr. Taylor, seconded by Mr. Coy, that the Agenda be approved as amended. Motion passed.

Approval of the Minutes: Chairperson Smith noted that Vernie Coy was not listed as present at the June 27, 2022 Special Meeting and asked that he be added to the minutes. It was moved by Mr. Coy, seconded by Mr. Huss, that the minutes of the June 22, 2022, Regular Meeting be approved as presented and the June 27, 2022, Special Meeting be approved as amended. Motion passed. It was also moved by Mr. Taylor, seconded by Mr. Huss, that the minutes of the June 22, 2022, Special Meeting be approved as presented. Motion passed.

Approval of the Warrants: It was moved by Mr. Taylor, seconded by Mr. Coy, that warrants numbered 470953 through 471157 be approved as presented. Discussion. Motion passed.

Consent Agenda: It was moved by Mr. Taylor, seconded by Mr. Coy, that the Consent Agenda be approved as presented. Motion passed.

Public Comment: None.

Student Handbook 2022-2023 Review, First Reading: President Deborah Fox presented the Board with a First Reading of the 2022-2023 Student Handbook and discussed any changes that were made. Discussion.

Holton Property Contract for Sale: President Fox provided the Trustees with a copy of the Holton Property Contract for Sale that was prepared by legal counsel, Alan Boeh. It was moved by Mr. Taylor, seconded by Mr. Huss, that the Contract for Sale be approved as presented. Motion passed.

Storage Building Western Center: Mr. Lucas Hunziger, Dean of Technical Education, shared with the Board concerns about proper storage of Precision Ag equipment in the west parking lot at the Western Center. People in the community have expressed their concerns about the appearance of the facility. Theft is also a concern as the equipment is not securely stored. Mr. Hunziger is requesting that a pole barn building be built to assist with storage. He has consulted with the Foundation about raising half of the funds for construction and using Capital Outlay funds to assist with the remaining balance.

Out-of-State Limits for Athletics: President Fox discussed the option of putting limits on how many international and out of state athletes are being recruited. The College receives funds from the state for all athletes that are recruited within the state of Kansas which assists with the costs of scholarships. The Administration would like to see more Kansas athletes being recruited in order to be eligible for additional funding assistance opportunities. Discussion.

Student Services Report: Dr. Eric Ingmire, Vice President for Student Services, was not present but provided a written report.

Finance and Operations: Mr. Randy Willy, Vice President for Finance and Operations, provided cash balance reports through June 2022 and discussed income and expense reports. Mr. Willy confirmed that the Cornerstone Apartments are almost complete. The concrete work for the laundry facility was delayed due to weather but should be poured later this week. He stated that there are several departments around campus that are being moved to new locations and he is hopeful to have them up and running by the beginning of the Fall semester.

Academic Affairs: Mrs. Sharon Kibbe, Dean of Instruction, was not present but provided a written report.

Technical Education: Mr. Lucas Hunziger, Dean of Technical Education, gave updates on the SkillsUSA National Competition that several students from the Technical Center attended. He stated that Glen Dunkin placed 2<sup>nd</sup> in the Nation and Kalab Ridout placed 4<sup>th</sup> in the Nation. Both students were also Kansas State Champions. Mr. Hunziger confirmed that he has been gathering bids for a new ventilation system in the welding shop as well as bids for the Construction Trades house. Diesel Tech instructors received training at Pittsburg State University. The Associate Degree Nursing pinning will take place on August 12<sup>th</sup> at the Highland Campus. Mr. Hunziger stated that the Computer Support Tech Program in Wamego will be under a temporary pause due to a lack of instructors.

Trustees' Report: Chairperson Smith gave an update on the Foundation Meeting that he attended on July 25<sup>th</sup>.

President's Report: President Fox discussed topics that were addressed at the July 25<sup>th</sup> Foundation Meeting and gave updates on the Kansas State Board of Education Meeting that she attended.

A recess was held from 9:15 p.m. – 9:20 p.m.

Executive Session: It was moved by Mr. Tharman, seconded by Mr. Huss, that the Board go into Executive Session at 9:20 p.m. for no more than 30 minutes to discuss Non-elected Personnel and asked that President Fox remain in the session. Motion passed.

The Board reconvened to Regular Session at 9:50 p.m.

President's Contract 2023-2024: President Fox has a two-year rolling contract and is currently under contract until June 30, 2023. It was moved by Mr. Taylor, seconded by Mr. Coy, that President Fox's contract be extended through June 30, 2024. Motion passed.

Adjournment: Chairperson Smith declared the meeting adjourned at 10:00 p.m.

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Thomas Smith  
Chairperson

Date

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Carl Tharman  
Secretary/Treasurer